



# Sedex & Auditing

## What is Sedex?

Sedex, offers members a simple and effective way of managing ethical and responsible practices in the supply chain. It was launched in 2004 to ease the burden on suppliers facing multiple audits and questionnaires, and drive a collaborative approach amongst brands and retailers.

Our secure online platform enables members to share information with their customers in four key areas – Labour Standards, Health & Safety, The Environment and Business Practices.

Supplier members have complete control over their information and can choose who can access this data on the Sedex system.

Sedex members benefit from a flexible framework that can be used with any code, standard or company policy. We do not set standards or approve / certify member practices.



## Sedex & Ethical Audits

Suppliers can commission and upload all types of ethical audits to the Sedex system.

Using Sedex, you can share your information (questionnaire, ethical audits, certificates) with multiple customers. This should reduce the number of audits you are asked to complete.



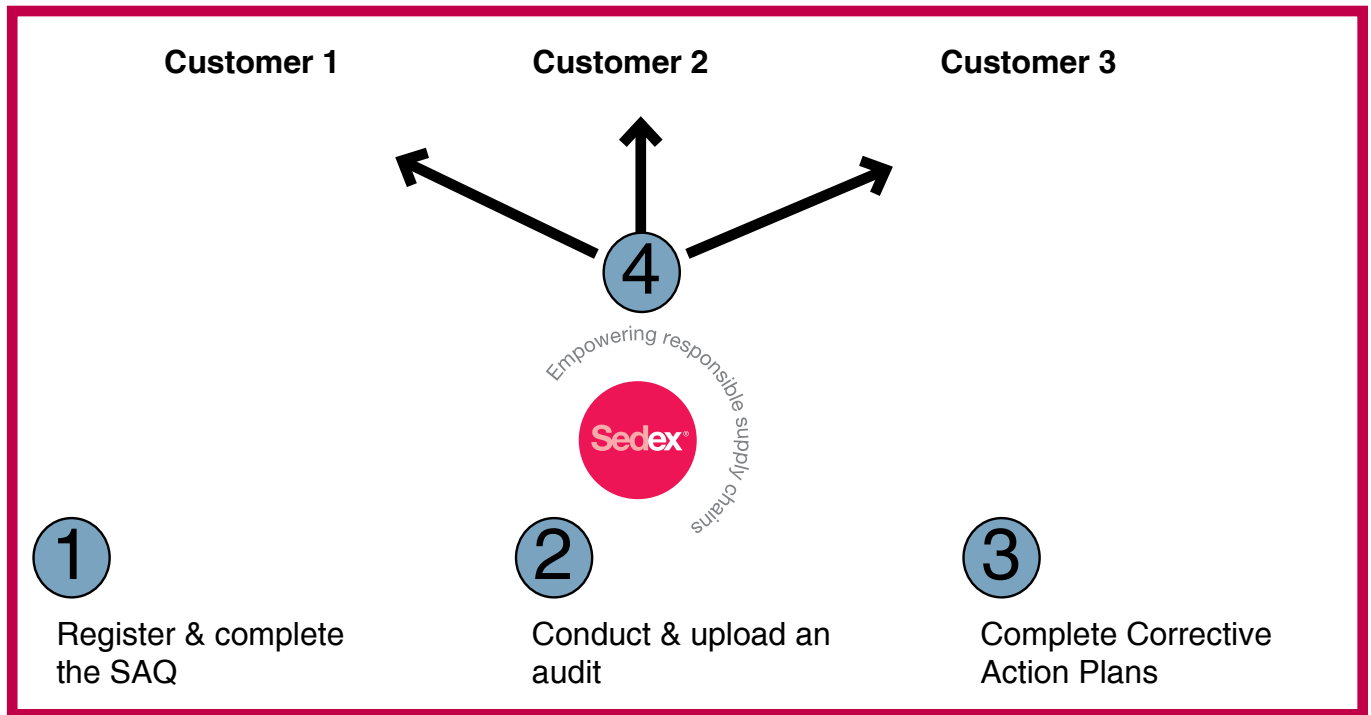
## What is SMETA?

The Sedex Members Ethical Trade Audit (SMETA) is a widely used and accepted audit methodology and report format. It has three elements – a common Best Practice Guidance on conducting ethical trade audits; a common Audit Report format; a common Corrective Action Plan format.

SMETA is designed to meet multiple customer requirements and reduce duplication in ethical auditing.



## How do I share my audit with my customers?



### 1 Register on Sedex and complete a Self Assessment Questionnaire (SAQ)

Once you have joined Sedex, each of your sites can complete an SAQ. The SAQ is a tailored set of questions designed to gather information about a site and its employment practices.

Download: [Registration instructions for suppliers](#)

You can choose to share your completed SAQ with multiple customers via the Sedex system.

### 2 Upload your audit

As the supplier it is your responsibility to ensure that the audit is uploaded to your SEDEX account. The audit company should also be able to provide this service if requested.

Download: [How to add an ethical audit](#)

### 3 Complete Corrective Action Plans

An audit can identify non-compliances at your site which may require some action. Sedex enables you to demonstrate improvements by recording corrective actions. These corrective actions are then independently verified on the Sedex system by the original auditor.

Download: [How to add an ethical audit](#)

### 4 Link to your customers

Create trading relationships with your customers to share your information and demonstrate improvements. You have control over your own data and can choose which customers can view this information

Download: [Linking suppliers to customers-agents, intermediaries](#)

For more information on Sedex please visit [www.sedexglobal.com](http://www.sedexglobal.com)